

# Glazier apprentice application

## What is it?

Each year IAG – New Zealand’s leading general insurance company – offers support to a number of trade apprentices through the IAG Trades Scholarship Programme.

The programme supports a number of new apprentices each year for the duration of their apprenticeship.

## Why?

IAG’s core business is based around helping people recover from misfortune. Our insurance brands handle around half a million insurance claims in New Zealand each year and we’re reliant on our trade partners to help us put things right.

It’s important to us that any repair work is carried out by experts. To enable this we need the skills and expertise of people across a diverse range of professions and disciplines including glaziers.

## How does it work?

You must be employed with an IAG preferred Master Glazier in your area who will train you in the skills you need to achieve your qualification. An IAG representative will monitor your progress and a local BCITO Industry Training Advisor will schedule regular visits to check your training is on track. You’ll need to complete theory and practical assignments – learning is your responsibility. The more you do, the quicker you’ll complete your qualification.

## Funding

If you’re successful in your application for an IAG Trades Scholarship you’ll benefit by being able to gain a **National Certificate** in Glazing through the **Building and Construction Industry Training Organisation (BCITO)** while you’re working. All your BCITO fees will be paid for by IAG.

## Other perks

The BCITO Glazing qualification is the New Zealand industry standard. Completion of the qualification will enhance your career prospects and provides a stepping stone to higher technical and management qualifications and opportunities.

## Who we’re looking for

Are you passionate about learning a trade? Keen to commit yourself to developing your skills? If so, you’re welcome to apply. We’re particularly looking for candidates who have:

- A commitment to the Glazing Industry
- A great work ethic and are prepared to get stuck-in to take full advantage of what’s on offer
- Good communication skills
- An ability to understand and apply technical information
- A commitment to meeting your responsibilities to your employer and to your studies
- NCEA Level 1 in Maths and English is preferred.

To be eligible, applicants must:

- Have signed a current BCITO apprenticeship agreement within the last 12 months, or be in the process of commencing one with their employer and BCITO.
- Be a permanent employee and not subject to a 90 day trial period.

## How to apply

Fill out the application form on the following pages and post it with relevant documents (including your CV) to the address shown in the form.

**Applications close Friday 22 June 2018.**



# Application

Please fill in this application in your own handwriting. Please attach your CV to this document, along with copies of any qualifications mentioned in this form. If you need more space to complete an answer, feel free to attach a separate page.

First name	Surname
Date of birth	Male/Female
Address	Postcode
Email address	Mobile

## Education history

Secondary school attended:	Years attended (e.g. 2007–2011)
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Highest school qualification and year obtained (e.g. Sixth Form Certificate/NCEA level. Attach photocopies if possible)


Please list the subjects in which you received a pass grade in this qualification


Do you have a New Zealand driver's licence? Yes  No  If yes, please include a photocopy of this

Do you have any criminal convictions? Yes  No

Are you a New Zealand citizen or permanent resident? Yes  No  If no, please give details of residency status



## Work experience

Do you hold a post secondary school qualification?

Yes  No

If yes, please list

Are you already, or have you previously been registered with BCITO?

Yes  No

If yes, please state when

In your own words, why do you want a career in the glazing industry?

Tell us about yourself. What qualities do you have which would make you a good candidate for an IAG sponsored apprenticeship?

What other interests do you have? (Sporting/cultural/community/hobbies)

If under 18, is your parent or guardian able to accompany you to the interview?

Yes  No

**If I am accepted into the IAG Trades Scholarship Programme, I will provide all relevant information regarding my progress to IAG, including any achievement reports (or other information) I receive from BCITO. I also authorise the release to IAG of any relevant information held by a third party.**

**I confirm that, to the best of my knowledge, all the above information is correct.**

Applicant's signature

Date

Parent or guardian's signature (if under 18)

Date

Potential candidates will be asked to attend an interview with IAG, BCITO & Master Glaziers.

**Make sure you enclose your CV with this application.** It will help us get to know you better.



# Endorsement

To help with the selection process, please include this endorsement from your employer.

To be eligible, applicants must:

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- Be a permanent employee and not subject to a 90 day trial period.

Employer's name	Business
Address	
Contact details	
I fully endorse	application for consideration to receive an IAG Trades Scholarship
Reason why	
Signed	Date

## Post or scan and email your application form to:

### Upper North Island

IAG Trades Scholarship  
Evan Steer  
PO Box 331243  
Takapuna  
Auckland 0740  
evan.steer@iag.co.nz

### Central North Island

IAG Trades Scholarship  
Ernest Faaola  
PO Box 19198  
Hamilton 3244  
ernest.faaola@iag.co.nz

### Lower North Island

IAG Trades Scholarship  
Ross Meek  
PO Box 5037  
Lambton Quay  
Wellington 6145  
ross.meek@iag.co.nz

### South Island

IAG Trades Scholarship  
Kevin Burrowes  
PO Box 2159  
Christchurch 8140  
kevin.burrowes@iag.co.nz

## Questions?

If you'd like to know more or have a burning question please contact:

John O'Rourke – Motor Assessing Performance Manager, Tel: **03 977 3489** Email: [john.orourke@iag.co.nz](mailto:john.orourke@iag.co.nz)

Or Matt Kingi, Master Glaziers, Tel: **04 562 0354** Email: [matt@masterglaziers.co.nz](mailto:matt@masterglaziers.co.nz)

## Privacy

The information obtained from you or anyone else in relation to the IAG Trades Scholarship Programme will be used for the purpose of assessing your application and, if you are accepted, your performance and ongoing eligibility to participate in the programme. Successful applicants agree to participate in any reasonable promotional or publicity arrangements that IAG may require.

**Please check before you send – have you attached all relevant documents?**

## About IAG

IAG New Zealand is privileged to be the custodians of insurance brands that have long and proud histories in New Zealand dating back to 1859. These brands include NZI, State, AMI and Lumley. We also underwrite general insurance offered by a number of leading financial institutions including ASB, BNZ, Cooperative Bank and Westpac.

We offer a wide range of general insurance products through our brands, call centres, online and our broking and affinity partners. This includes personal home, contents, motor vehicle, boat and travel insurance as well as commercial motor vehicle, property, business interruption liability, construction, rural and marine cargo insurance.

